



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

Duane Davidson
Interim County Administrator

AGENDA
Regular Board Meeting and Public Hearing
Tuesday January 31, 2023

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

***Public Comment** is an opportunity for members of the public to inform the governing body about their views (**a comment**). The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any of the Commissioners, you are welcome to contact them outside of the Commissioners meeting time. Please note that all comments are limited to 3 minutes. (In person or by phone **509-546-5859** during meetings, or by email to Kmilham@franklincountywa.gov (must be received before noon on Mondays or will be held until the next available meeting)).

9:00 a.m. Call to Order and Pledge of Allegiance

Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)

Approval of Consent Agenda

1. Resolution 2023-025 Bi County Resolution Updating Superior Court Commissioners Compensation and Benefits
2. Resolution 2023-026 Lease Agreement between Franklin County and Columbia Basin Veterans Center
3. Resolution 2023-027 Inter-fund Loan from Fund 100 to Fund 150 Public Works
4. Resolution 2023-028 Contract between Franklin County and Community Action CAC 2163
5. Resolution 2023-029 Contract between Franklin County and Good Will of the Columbia
6. Resolution 2023-030 WA Health Care Authority Contract
7. Resolution 2023-031 Contract Amendment between Karla Kane and Office of Public Defense
8. Resolution 2023-032 Mid-Columbia Library Appointing Jessie Wagon
9. Award of Bid for the Burr Canyon Guardrail Replacement 2020-0020163

Public Comment * *see comment listed above*

Commissioner/Administrator Updates

Regular Items of Business

- a. **2023 Cost of Living Adjustment for Non-Bargaining Positions Classified on the NB75 and NB80 Salary Matrices** *Resolution 2023-035*

PUBLIC HEARING - Closed Record REMOVED

~~Conditional Use Permit 2022-10 Expansion of City of Pasco's Process Water Reuse Facility~~
~~Presented by Planning and Building Director Derrick Braaten Resolution 2023-034~~

Administration Office Business

1. **Code of Conduct/ Meeting Guidelines**
Discussion to hire Ann Macfarlane, PRP Professional Registered Parliamentarian, CAE Certified Association Executive.
2. **Horse Heaven Hills Wind Farm Letter**
3. **RV Host Contract**
Presented by Duane A. Davidson Resolution 2023-021

Public Comment * *see comment listed above*

Closed Session RCW 42.30.140 (4)

Closed Session RCW 42.30.140 (4)

Executive Session (as needed) RCW 42.30.110 (1) (i) Potential Litigation

Adjourn



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 31, 2023

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:02 a.m. **Approval of Fund Expenditure Warrants**

01/31/2023	
Franklin County Commissioners:	
Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.	
Action: As of this date, 01/31/2023 <i>[Signature]</i>	
Move that the following warrants be approved for payment:	
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.	
Warrants \ Check Numbers:	00390139 - 00390288 \$1,399,546.73
EFT Check Numbers:	00001410 - 00001415 \$12,170.22
	<u>\$1,411,716.95</u>
Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$708,624.54
AUDITOR O & M	\$94.77
ELECTION EQUIP REVOLVING	\$767.70
TREASURER O & M	\$432.10
COURTHOUSE FACILITATOR	\$456.21
EDA CARES ACT RECOVERY ASSIST	\$371,846.54
DARE FUND SHERIFF	\$90.06
ENHANCED 911	\$123.46
COUNTY ROADS	\$53,940.71
SOLID WASTE	\$1,679.36
ENDING HOMELESSNESS	\$66,638.74
THE HAPO CENTER	\$18,735.29
FRANKLIN COUNTY RV PARK	\$121.68
MOTOR VEHICLE	\$188,165.79
In the amount of:	<u>\$1,411,716.95</u>
The motion was seconded by:	<i>[Signature]</i>
And passed by a vote of:	3 to 0
Reviewed by the County Administrator:	<i>[Signature]</i>
The attached vouchers have been approved by Auditor or Deputy:	<i>[Signature]</i>
Matt Beaton	Vouchers Audited By: Teresa Alvarez



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 31, 2023

- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 31, 2023 for payment totaling \$1,411,716.95. Commissioner Peck seconded and the motion carried.*

9:02 a.m. **Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

January 24, 2023

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 24, 2023
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00389801-00389810	\$ 13,460.89
Net EFT Payroll Checks	00045196-00045456	\$ 538,489.47
Deduction and Contribution Checks	00389811-00389824	\$ 215,766.19
A/P EFT	00001398	\$ 335,857.03
	Total	\$ 1,103,573.58
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00045192-00045195	\$ 9,197.44
Deduction and Contribution Checks	00389825-00389840	\$ 13,768.70
	Total	\$ 22,966.14
Grand Total All Payrolls		\$ 1,126,539.72

In the total amount of **\$1,126,539.72**

The motion was seconded by B. O. Peck and passed by a vote of 3 to 0.

Matt Beaton
The attached payroll has been approved by Auditor Matt Beaton

Paola Mendoza
Payroll Prepared by Paola Mendoza

- ❖ *Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$1,126,539.72. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 31, 2023

9:03 a.m. Approval of Consent Agenda

1. Resolution 2023-025 Bi County Resolution Updating Superior Court Commissioners Compensation and Benefits
2. Resolution 2023-026 Lease Agreement between Franklin County and Columbia Basin Veterans Center
3. Resolution 2023-027 Inter-fund Loan from Fund 100 to Fund 150 Public Works
4. Resolution 2023-028 Contract between Franklin County and Community Action CAC 2163
5. Resolution 2023-029 Contract between Franklin County and Good Will of the Columbia
6. Resolution 2023-030 WA Health Care Authority Contract
7. Resolution 2023-031 Contract Amendment between Karla Kane and Office of Public Defense
8. Resolution 2023-032 Mid-Columbia Library Appointing Jessie Wagnon
9. Award of Bid for the Burr Canyon Guardrail Replacement 2020-0020163

❖ *Commissioner Peck moved to approve consent agenda items 1-9. Commissioner Mullen seconded and the motion carried 3-0.*

9:03 a.m. The following individuals gave public comment.

- Anonymous
- Lawanda Hatch

9:10 a.m. Commissioner/Administrator Updates

Interim Administrator Duane Davidson update

- Met with Shirley Jones and McKinstry for update on various work at HAPO Center
- Met with Commissioner Mullen, Benton County Commissioner Alvarez and Deputy Administrator of Benton County Matt Rasmussen to discuss bi-county operations.
- Consensus to have a bi-county meeting February 23, 2:30 p.m.
- Special Commissioners Meeting February 23, 7 p.m. in Connell. Emergency Services and Fire Districts concerns to be discussed.
- Met with Michelle Andres to discuss civil service items.

Commissioner Peck update

- Benton Franklin Council of Governments executive meeting- updated bylaws, new leadership positions open in this organization if anyone is interested.
- WSAC Legislative update
- Spoke to leadership at Tri-Cities annual class on County government
- Benton Franklin Health District
- Legislative Steering Committee meeting



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 31, 2023

Commissioner Mullen update

- Pasco Chamber of Commerce- School Bond, Letter in support of the Scout energy position
- February 8, 2023 is the ribbon cutting for Prime Dental
- Washington highways users Federation 2023 weekly Legislative briefing update
- Visit Tri-Cities Board meeting
- Benton Franklin Board of Health- interviews for the health officer position
- Recovery Center project meeting
- Wilson House auction, bidding starts February 8 and ends February 15.

Commissioner Didier update

- Benton Franklin Board of Health meeting-recruiting new health officer
- Housing Authority
- Article on the Wilson House in the Connell Graphic
- Welcome Shirley Stone the newest person in the Administration office

9:18 a.m. Regular Items of Business

2023 Cost of Living Adjustment for Non-Bargaining Positions Classified on the NB75 and NB80 Salary Matrices

- ❖ *9:21 a.m. Commissioner Mullen moved to approve Resolution 2023-035. Commissioner Didier seconded with discussion. Commissioner Mullen withdrew the motion and the resolution was tabled to a future date.*

PUBLIC HEARING - Closed Record was removed from the agenda due to lack of advertising.
~~**Conditional Use Permit 2022-10 Expansion of City of Pasco's Process Water Reuse Facility**~~
~~*Presented by Planning and Building Director Derriek Braaten Resolution 2023-034*~~

9:29 a.m. Administration Office Business

1. Code of Conduct/ Meeting Guidelines

Discussion to hire Ann Macfarlane, PRP Professional Registered Parliamentarian, CAE Certified Association Executive.

2. Horse Heaven Hills Wind Farm Letter

- ❖ *Consensus from Commissioner Didier and Commissioner Peck to sign the letter. Commissioner Mullen abstained.*

3. RV Host Contract

- ❖ *Resolution 2023-021 was tabled until next week due to corrections needed in the document.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JANUARY 31, 2023**

9:56 a.m. The following individuals gave public comment.

- Sheriff Jim Raymond
- Victor
- Michelle Andres
- Lawanda Hatch

❖ *10:10 a.m. Commissioner Didier recessed into Closed Session RCW 42.30.140 (4) for ten Minutes*

Commissioner Didier reconvened the regular meeting at 10:21 a.m.

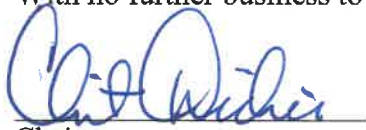
Commissioner Didier recessed into Executive Session RCW 42.30.110 (1) (i) Potential Litigation for fifteen minutes.

Commissioner Didier reconvened the regular meeting at 10:37 a.m., to extend the Executive Session an additional fifteen minutes.

Commissioner Didier reconvened the regular meeting at 10:52 a.m.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:52 a.m.


Chair


Clerk of the Board


Date